

Work Experience:

7/07-12/08 Creedmoor, North Carolina

SR. FINANCIAL ANALYST (Consultant)

- Developed and maintained an integrated Excel financial model to forecast the site's P&L, balance sheet, customer P&Ls, and other metrics consistent with post merger corporate requirements and local site management needs.
- Coordinated the process for reporting the site's actual and forecast financial information in the corporate OutlookSoft reporting system on a monthly basis.
- Worked with site IT to develop an automated process to transfer MXP ledger data to the OutlookSoft reporting system via FDSS and drove to an early delivery date.
- Performed monthly P&L review to determine final close entries and to explain actual performance versus forecast.
- Shared interim management responsibilities with Regional Controller after resignation of Site Controller.
- Performed all ad hoc financial analysis for the Creedmoor site.

8/01-6/06 Zebulon, North Carolina

CAPITAL ANALYST/BUDGET ANALYST (Global Manufacturing Finance)

- Performed cost/benefit analysis (NPV, IRR) and prepared project proposal documentation for capital investment initiatives requiring local and corporate executive review. Capital investment projects included replacement of manufacturing equipment, facility upgrades, specialized equipment for new product launches and new building construction.
- Created 3 year financial forecasts and budgets with risk and opportunity assessments for capital spending, depreciation and asset write-offs.
- Advised and assisted cost center managers in Production, Warehouse Operations and Strategic Planning in developing departmental operating expense budgets consistent with corporate strategy.
- Tracked budget to actual results on a monthly basis and recommended strategies to maintain budget targets.
- Performed cost allocation studies to capitalize project assets. Supervised contractor hired to perform cost allocation of \$110M new facility and equipment project.
- Created 5 year depreciation expense forecasting model in MS Excel to include existing assets and planned capital projects. Designed model to facilitate analysis of depreciation growth versus sales growth.
- Initiated and developed a revised form in MS Excel to be used by site engineers to streamline the idea submission process for project investment proposals under £250k.
- Actively participated on three process improvement teams to streamline routine administrative business processes using Lean Sigma principles and tools.
- Actively participated in conversion process from JDE financial system to SAP for project accounting and fixed asset management. Initiated several post-conversion system improvements.

06/00-07/01 Morrisville, NC

BUSINESS ANALYST (Division Finance)

- Performed cash flow review of satellite dish buy-back program. Designed monthly campaign progress report. Created PowerPoint presentation summarizing program results for regional meeting.
- Initiated and led a team to implement a revised cable retention rate program. The team consisted of managers from Sales, Marketing, IT, Accounting and Customer Service Districts.
- Developed MS Excel form to eliminate financially unacceptable marketing campaign ideas in early stages of development in order to improve marketing department efficiency.

02/97-05/98 Augusta, Maine

OPERATIONS MANAGER / FINANCE MANAGER (“Combined Energies” business unit)

1. Designed, staffed, and managed a 6 person operations department for a start-up business unit which performed the following functions: financial analysis and price packaging of engineering projects, non-engineering service fulfillment, design and implementation of internal business processes, risk mitigation, budgeting and financial forecasting and performance reporting for the business unit.
1. Acted as financial strategy advisor for 5 year business plan. Supervised preparation of budgets and 5 year financial forecasts.
1. Advised energy services customers on project economics and financing options of energy conservation measures during sales visits.
1. Produced written sales proposals and contracts for business unit service offerings.
1. Customized MS Excel financial model provided by industry consultant to examine energy services financing options and performance contracting.

07/95-01/97 Augusta, Maine

ASSOCIATE PROJECT MANAGER (Pricing)

- Acted as senior pricing advisor on non-electricity service marketing teams. Performed pricing and cost/benefit analysis for special product and service offerings including electricity retention marketing programs, load profiling software, water heater rental programs, and engineering services. Presented results to senior management committees.
- Performed pricing calculations and prepared regulatory filing documentation for standby electric service rate program. Acted as a Company co-witness in this regulatory proceeding.
- Led team that performed profitability (contribution margin) study for electricity market segments.
- Led team that developed and implemented a financial training program for non-financial employees.

01/95-6/95 Augusta, Maine

SENIOR FINANCIAL ANALYST (Financial Planning and Budgets)

- Performed after-tax cash flow analysis including NPV,IRR, breakeven scenario analysis and risk sensitivity analysis for decision making support.

- Analyzed independent power producer contract buyouts, amendments to contracts with suppliers and special marketing initiatives.

01/89-12/94 Augusta, Maine

BUSINESS PROCESS ANALYST / SR. REVENUE REQUIREMENTS ANALYST

10/87-12/88 Augusta, Maine

REVENUE REQUIREMENTS ANALYST II

01/86-9/87 Augusta, Maine

FINANCIAL STAFF ANALYST I / II

Education:

09/81-5/85 Colby College, Waterville, Maine

B.A. Administrative Science-Mathematics

Honors: Magna Cum Laude, Phi Beta Kappa

PC Software: MS Office (Excel, Word, PowerPoint, Outlook, Access)

GL Systems: JDE, SAP, OutlookSoft Reporting System